

Minutes of PCC Meeting - Monday 15th November 2021

Present: Beverly Watson (chair), Rebecca Brown, Rob Burch, Rob Crossingham, Simon Doran (*until item 7*), Henrietta Harding, Robin Holdsworth, Simon Moulden, Peter Nicholls, Angela Rose, Jo Smalley, Annie Twidell, Trish Tye (secretary).

Alison Moulden to present Eco Vision Group report.

Apologies: Marguerite Barclay, Ed Gillett, Katherine Hopwood, Julie Lodge, Andy Wells

1. Approval of minutes

1.1. The minutes of the meeting held on 13th September 2021 were approved.

2. Standing Committee Notes and Approvals

2.1. The notes of 12th October 2021 were noted.

3. Vision Groups

3.1. Finance Vision Group

Chris presented the nine-month accounts.

We have made a surplus in excess of £7,000 on the main fund during the nine months to date. The surplus is largely due to the church and hall rental far exceeding the budgeted figure. Recovery has been faster than anticipated.

There has been a lot of expenditure on the two maintenance funds (church and hall) but this has mostly been within budget.

Beverly recorded thanks to Chris for the accounts and to Eve for her phenomenal work on the bookings. Also, thanks to Henrietta, Eve and the events team for the Autumn Fayre and Bonfire night which have provided valuable additional income as well as being wonderful community events.

3.2. Eco Vision Group

Alison presented a report from the group.

We have formed a sub-committee alongside the Premises Vision Group, to look at energy and heating.

We investigated ground source heating and the government scheme that might have helped with our implementation. However, the timescales for the scheme were too tight for us to investigate and get the work done safely.

We have had a quotation for fitting of electric radiators and we're investigating infra-red heating and looking for some expert opinion.

Eco-Church is still a strong focus and we're aiming for the gold award. Holy Trinity have just become the first church in the Diocese to achieve gold, and only the 23rd in the country.

There are five main things to focus on to achieve gold:

1. Measure our carbon footprint and take steps to reduce it (probably from changes to our heating systems)
2. Offset our carbon footprint. This would likely cost around £200/annum. A Rocha recommend Climate Stewards. We would use our Energy Foot-printing Tool (part of the Parish Returns system) to calculate our footprint. Climate Stewards use this off-setting money for eco projects around the world.
3. Install electric heating.
4. Meter our water usage.
5. Engage with our local MP and/or hold an Eco fair/husting to facilitate the community in engaging with parliamentary candidates. This would be good to do it as a Deanery.

Alison also presented an Eco-Policy, that we should adopt as a PCC.

Proposal: That we agree the Eco Policy (as shown in Appendix A)

Proposed: Rob Burch; **Seconded:** Simon Doran; **Against:** Robin Holdsworth; remaining in favour.

Beverly offered her thanks to Alison and suggested that the policy would be monitored to see if it was workable for the Premises Vision Group.

3.3. Events Vision Group

Eve had circulated a report prior to the meeting (see Appendix B).

Regarding the Autumn Fayre, Robin commented that the weather isn't always better in the Autumn and Simon Doran suggested that good attendance at that time of year was perhaps due to lockdowns during the year.

Beverly offered thanks to Eve and the Events Vision Group.

4. Transforming Church Plan

4.1. Focus on Making Disciples

Beverly talked through the Transforming Church Plan for 'Making Disciples'.

Pilgrim Course: The course has been very special. We have completed the whole course online, involving 20 to 25 people. Beverly has seen growth in understanding and some new commitments have been made. These commitments have seen Annie joining the PCC and some increases in financial giving. Pilgrim has demonstrated that there is a place for an online evening course.

The 'Worship Weekly' campaign that started in September aimed to encourage regularity of worship that then builds momentum. We have seen some individuals making a greater commitment to worship. Beverly has encouraged leaders to lead by example.

Café-style Altogether Worship has been introduced and seems to be working very well, especially for people with young children. We have seen good numbers over the summer months.

Henrietta offered thanks to Beverly for her input to the Pilgrim Course.

Henrietta commented that it is worth noting Andy and Ellie Wells' becoming occasional preachers.

5. Vicar's Report

Beverly reported on events since Standing Committee:

- We have held two Harvest Festival services for Queen Eleanor's School. It was good to see all the children and staff again. The children took part in the parable of the sower. Being able to sing again made a big difference to the services. Montessori also held a small Harvest Festival in the church with Beverly.
- Andy and Ellie Wells completed the Occasional Preacher course and were presented with their certificates in church.
- We held a St Luke's Day Service for Wholeness and Healing, run by Dave Barclay. Good numbers attended.
- The Men's Lunch Group enjoyed a lunch in the hall prepared by Trish and Eve which was greatly appreciated by all those who came.

- The Light Party on 30th October was a great success with lots of families from the local community. We followed this with 'Ring out for COP26' where children took their turn to ring the bell for 30 minutes.
- We celebrated our Patronal Festival with Holy Communion in the morning and a Choral Evensong. Both were well attended.
- On 2nd and 3rd November, Beverly had four lots of Prayer Space sessions with Queen Eleanor's School in church. She has received good feedback from these.
- Alison spoke, as Diocesan Environment Officer, at the Deanery Synod meeting at Holy Trinity Church. Alison is making a valuable contribution at Diocesan level.
- The bonfire and fireworks event was a great success and thanks must go to Simon Moulden and his team, Eve and the Events team and everyone who took part.
- The Remembrance Service was really well attended, and we had a good turn-out from the uniformed organisations.

6. Safeguarding

6.1. Restrictions for December onwards

The PCC reviewed the updated restrictions document prepared by the Safeguarding Team (see Appendix C)

Simon Doran asked if Beverly could mention during the services, that the choir and music group can take their masks off for singing.

Simon Doran commented that although we have rules in church, we have few rules in the hall after coffee. Beverly commented that it is an optional part of the morning and that people will make their own decisions and take precautions as they wish.

Proposal: That the restrictions discussed (as in Appendix C) are adopted.
Proposed: Robin Holdsworth; **Seconded:** Simon Moulden; All in favour.

7. Approvals

7.1. Missions – Proposal for Giving 2022

Peter Nicholls presented the proposal for giving in 2022 (see Appendix D). There was some discussion about whether we were heading towards

supporting too many agencies and whether the funds would be somewhat diluted (we had previously agreed a maximum of six).

Proposal: That the PCC adopt the list as shown in Appendix D.

Proposed: Peter Nicholls; **Seconded:** Annie Twidell; All in favour.

It was also agreed that from next year, we will return to supporting six organisations.

In 2021, A Rocha were due to receive the Harvest collection. Unfortunately, this collection only amounted to about £10. The Missions Vision Group would therefore like to include A Rocha in the main list to get a proportion of the mission's fund.

Proposed: Peter Nicholls; **Seconded:** Trish Tye; All in favour.

8. Calendar for 2022

The PCC reviewed the draft calendar for 2022.

Proposal: The PCC accept the draft calendar as it stands.

Proposed: Beverly Watson; **Seconded:** Henrietta Harding; All in favour.

9. Dates of future meetings

Standing Committee – 14th December 2021, 8pm, Zoom

PCC – 10th January, 7.30pm, Reading Room

PART 2 (Confidential items)

(none)

Minutes approved on 10th January 2022

Signed:

Note: The [Parish Safeguarding Handbook](#) is referenced here for your convenience.

Appendix A

Eco Vision Group – Summary November 2021

Following a lot of work on our field, in which we have created wildlife habitat spaces etc, we have recently turned our attentions to buildings and our energy consumption.

We looked into a Ground Source Heat Pump, using the government scheme called the RHI, to bring in an income for the church, and heat sustainably the hall, church and vicarage. However, the grant was not available long enough to be able to get the works done time, so we left that idea.

Robin has had a quote of £33,000 for electric radiators, and we are pursuing another quote for Infra-Red heating from Green Square, which we will feed back to the PCC about at a later date.

Having investigated energy usage, we have now turned our attention to Eco Church, to see how far we are from Gold. If we complete the following actions, we will be eligible for GOLD:

1. Set targets for reducing carbon footprint
2. Offsetting our carbon footprint
3. Electric heating
4. Install water meter
5. Help set up an annual eco fair/hustings for the deanery, to allow community to engage on eco matters with parliamentary candidates

We also require an [Eco Policy](#), and we would like to propose the following become policy for our church:

1. We offset our carbon footprint annually, whilst continuing to reduce our carbon to zero as soon as we can.
2. No pesticides are to be used on church premises
3. No glyphosate weedkillers (Roundup etc) to be used on church premises*
4. No single-use plastics are to be used – for example, we do not buy plastic cups and cutlery; no mini plastic toys purchased for fetes etc.
5. We implement the “No Mow May” mowing regime, to protect pollinating insects
6. We commit to promoting Earth Hour annually (26th March 2022), and undertaking the RSPB bird survey annually (28-30th January 2022)

* Example of suitable, cost effective alternative weedkiller

[Home & Garden](#) > [Lawn & Garden](#) > [Gardening](#) > [Herbicides](#)



RHS Weed Killer 5L Glyphosate Free Formula & Long Hose Trigger

Brand: RHS

Price: **£19.99**

Pay in 30 days with **Klarna**. No fees. [Learn more](#)

or 4 interest-free payments of £5.00 with **clearpay** 

Appendix B

Update from Events Committee November 2021

Autumn Fayre - 18th September

After a very quiet year of lockdown, it was good to be able to be part of an actual organised 'real' event this year and the Autumn Fayre on 18th September proved to be a great success. Henrietta and her team organised the event with their usual precision, here is her report:

Highlights

- **Consensus across the Autumn Fayre team was that autumn appears to be a better time to host the event.**
 - Weather more unpredictable as sun not guaranteed in June.
 - Not having to 'compete' against Exam/Summer holiday season.
 - Autumn ties in with apple pressing and orchard project

- **Overall top contributors that resulted in the success of the event.**
 - Good organisation and publishing
 - Brilliant teamwork
 - Positive community attendance
 - Good weather
 - Generosity of donators were top contributors

- **Event setup / some stalls location /logistics**
 - Prayer space in the Reading Room was setup beautifully.
 - Area created for toddlers - with toys, ride-on, sand pit etc.
 - Refreshments area - people sat and enjoyed themselves.
 - Sound & electricals – combination of good practical arrangements & great MCs

- **Engagement/ Collaboration /Feedback used from previous fete**
 - Comms – using school's & other local groups to get out message via email & social media
 - Workload of setting up & taking down - felt more 'shared out' this year.
 - Involving children in the apple pressing.
 - Using recent fetes to base pricing & purchasing

Lowlights

- **Some stalls location /logistics**
 - Information tent / All About All Saints' stall set on its own so got way less interest. Could have been combined with prayer space.
 - Audio outside – especially towards the bottom of the field – and in the hall (which had music).
 - Beverly's speech still not prominent enough/heard enough.
 - Band – very good, but good weather meant that they didn't get the audience that they should've got.
 - Beer & Pimms vs Beer & Gin. Requests for Pimms
 - BBQ – ran out of meat. Veggie option wasn't popular, but necessary.
 - More float money

- **Additional engagement /entertainment**
 - Montessori to attend – marketing for them and a pre-school interest
 - Dance groups & local school bands/choirs back involved next time. If no dance groups in the autumn, consideration for other groups – Prologue, Brownies, Guides.
 - Suggestion to look into CSR hours in local companies.

Harvest Supper and Quiz – 9th October

Our next event was the Harvest supper and quiz was a much smaller affair than usual with only six teams and about 29 people for vegetarian lasagne and apple and plum crumble courtesy of Beverly's garden. Robin was as always an excellent quiz master with Sylvia totting up the scores. It was a very pleasant evening and we hope more people will attend our next quiz in the new year. We would like to run another quiz in the new year, and there is some thought that we might do this via Zoom so we can include our wider group of people who enjoyed the Zoom quizzes during lockdown.

Bonfire night - 6th November

This is one of our larger events during the year especially as we were unable to hold a Bonfire event last year. Due to Covid we restricted our ticket sales to 400 (instead of 499) and these sold out in a couple of weeks. Tickets were sold online which was much easier for us and seemed to go well. We had the usual excellent team headed up by Simon Moulden and including John and Tom Lea who have our built our bonfires for more than 20 years. The rest of the team were: Paddy Payne, Simon Doran, Alex Tear, Phil Smalley, Andy Wells, Rob Crossingham and Rob Burch. They did an amazing job and the bonfire was huge and very warm. The fireworks were quite a spectacle and were followed by another display of fireworks from our neighbours, thank you to them as well.

I headed up the Refreshment team and had a brilliant team of Sara Truman and Liz Payne on the mulled wine, Carolyn on cakes, thank you to all who contributed, and Trish, Jeanette and Rebecca Mowat on the hot dogs. I was in the kitchen keeping the mulled wine hot and rotating the pans of hot dogs and warming mince pies. Martyn Whiteman acted as runner between all three groups ensuring that they didn't run out of anything. He was also a huge help to Trish putting up the gazebos and fairy lights and then taking them all down again afterwards. Peter Nicholls organised the cash floats and counting afterwards.

Our thanks to all these groups as without them there would be no show.

Our next big event is the Paul Kerensa comedy and carols evening with tickets on sale at the moment. Look forward to seeing you there.

Eve Gunn

Events Team Co-ordinator

Appendix C

PCC Proposal: Easing of COVID Restrictions – December

Following the revision of the Government and Church of England guidelines, the PCC need to agree on what changes we will apply at All Saints. Guidelines suggest that there are no longer any restrictions, but that the Vicar and PCC agree local arrangements depending on their context.

These are our restrictions for services in December onwards:

1. Rows may be reduced to 1 metre spacing (back of seat to back of seat) when needed.
2. Collection of names for Test and Trace will cease but the QR code will remain for those wishing to 'check-in'.
3. Spacing between family groups/bubbles remains at two.
4. The congregation will be allowed to sing, but whilst wearing masks.
5. Masks are to be worn at all times apart from when seated by those 11 years old and over.
6. Masks don't need to be worn for outdoor services.
7. Refreshments will be served during or after services.
In the hall, serving will be from tables outside of the kitchen to minimise queuing.
8. The 8am service will remain a fully 'COVID-secure' service.
9. The Peace will remain as is.
10. Communion in one kind (bread only) and brought to seat by Beverly.
11. Choir/singers and wind players will perform behind screens without masks.
12. Hand sanitising and cleaning.
13. Good ventilation through open windows and doors.

Note:

- The Safeguarding Team proposes that these changes are in place until review in January.
- A review would be prompted by any reinstatement of restrictions by the Government or the Church of England.
- For life events (baptisms, weddings and funerals) taking place outside of a normal service, restrictions will be agreed with families at the discretion of the Vicar.
- For festivals (e.g. Christmas services) we reserve the right to reduce the seat spacing to one seat between family groups, but we will then ask for masks to be worn throughout.

Safeguarding Team
27th October 2021

Appendix D

Mission Vision Group – Proposals for Giving in 2022

1. **Friends International:**
Working among international students in Guildford. We have supported Friends International for a number of years and believe that the connection is vital to our mission objectives, and so should be exempt from the guideline of supporting organisations for a maximum of 3 years.
www.friendsinternationalguildford.org.uk/
2. **MME, or Mosaic Middle East:**
They work in Baghdad and other areas of Iraq and Jordan supporting activities and communities of Christian religion. This is another key area of support by All Saints' and should also be exempted from the 3-year criterion.
mosaicmiddleeast.org/
3. **United Society Partners in the Gospel:**
One of the main Anglican mission orientated charities - for the 3rd year of support.
www.uspg.org.uk/
4. **Five Talents:**
Support for the third year, in practical work in developing countries supporting small projects with eco benefits to the local communities.
www.fivetalents.org.uk/
5. **North Guildford Food Bank:**
Financial help locally in its second year of support.
northguildfordfoodbank.co.uk/
6. **Guildford Town Centre Chaplaincy:**
Being revived after a gap year for a projected further 3-year period. Work includes Guildford Street Angels. (Note: This replaces the Bishop of Guildford's Foundation, having been supported for 3 years.)
gtcc.org.uk/
7. **Our Special Missions Project:**
in support of the Koens family and their work with the Wycliffe Bible Translation in Papua NG should continue for at least another year. They will be coming to the UK later in 2022.
koens.weebly.com/
8. **Christian Aid, Mission to Seafarers and A Rocha International:**
should continue to be supported with special collections in May, July and Harvest, respectively, as in 2021.
www.christianaid.org.uk/
www.missiontoseafarers.org/
www.arocha.org/en/

The Mission Vision Group felt that the above reflected due consideration of the 5 Marks of Mission set out by the Church of England, and that there was a fair balance between Local and International Organisations. Consideration of other possible beneficiaries was undertaken, but the MVG preferred to stay with those either currently or previously supported.

