

Role description for Pastoral Team Mentor

Role: To provide support and supervision for members of the Pastoral Team (both existing members and new members)

Role Requirements:

To be: To be a person of compassion and understanding, who offers pastoral care in a gracious, Christ-like manner; and who treats each person with respect and dignity, as a unique individual created in the image of God.

To do: To support and supervise members of the Pastoral Team (Pastoral Visitors) to do any of the following:

- To visit the sick, those in hospital and the housebound
- To support the dying and the bereaved
- To welcome newcomers to the church and those who have moved into the local area
- To support families with church links within the community
- To distribute Holy Communion to the sick and the housebound on a mutually agreed frequency basis, as authorised by the Incumbent
- To pray with and for people when visiting, either informally or using approved prayers as appropriate
- To be a pastoral presence at Sunday services and afterwards during coffee and tea, to welcome, listen and care.
- To pray weekly for the people we visit on a regular basis
- To attend the Pastoral Team meetings on a regular basis, for support, guidance and supervision by the team leader together with individual support and supervision sessions planned with the Team Leader on a bimonthly basis or as may be needed.

Also:

- To enter into an agreement about how often a mentoring session should be, venue and the nature of the role.
- To build a trusting and open relationship with each member through active listening, encouraging, dialogue and prayer. Exploring how they see their role in any particular situation and what are the spiritual aspects of that role.
- To focus on the particular gifts and interests of each individual member of the team relating to their Pastoral Visitors Role description to enable growth and change. To encouraging personal reflection.
- To identify possible future training needs.
- To be available to talk through any urgent needs that arise by telephone.
- To agree what would be appropriate input into the situation from the Pastoral Visitor, identifying any safeguarding issues and whether there are other agencies that could/should be involved.
- To keep the Pastoral Team Leader up to date on issues that need urgent attention, or her input.

- I agree to comply with all aspects of the All Saints Safeguarding Policy: <https://www.churchofengland.org/sites/default/files/2019-05/PromotingSaferChurchWeb.pdf>), including recruitment and training requirements; and all other church policies.
- I agree to read and adhere to the Church of England's Parish Safeguarding Handbook: <https://www.churchofengland.org/sites/default/files/2019-10/ParishSafeGuardingHandBookAugust2019Web.pdf>
- To fill out the contact sheet for each visit and to bring completed sheets to team meetings

Reports to:

Pastoral Team Leader (Vision Group Chair)

Agreement:

I agree to being a Pastoral Team Mentor at All Saints Church, under the governance structures of the incumbent and the PCC.

Name (print and sign): _____

Incumbent: _____

Date: _____

Form approved February 2026